



Donation of Publicly Traded Securities Letter of Direction

Please provide the following donor information for receipting purposes:

Donor Name _____

Full Address _____

Phone Number _____

Email Address _____

Investment Advisor:

Name and Firm _____

Full Address _____

Phone Number _____

Email Address _____

Fax Number _____

RE: ELECTRONIC TRANSFER OF MARKETABLE SECURITIES

This letter is to authorize the transfer of the following publicly listed securities currently owned by me/us, from my/our account to the Rosthern Junior College Bursary Investment Account at CIBC Wood Gundy: 721-01984-22

Electronic Transfer Information to CIBC Wood Gundy (within Canada):

Account Name: Rosthern Junior College Bursary Investment Account

Account: 721-01984-22

FINS #: T079

CUID: WGDB

Dealer/Rep Code: 9280/LTE

_____ units of _____, _____
(No.) Description of Security Account No. if Known

_____ units of _____, _____
(No.) Description of Security Account No. if Known

_____ units of _____, _____
(No.) Description of Security Account No. if Known



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Letter of Direction**

Rosthern Junior College Custodian Information:

CIBC Wood Gundy
1070-410 22nd St E
Saskatoon, SK S7K 5T6

AIA: Jim Flath
Email: james.flath@cibc.com
Phone: (306) 975-3839

CIBC Wood Gundy Rosthern Junior College Bursary Investment Account: **721-01984-22**

Signed,

Donor or Corporate Signing Officers

Date

Donor or Corporate Signing Officers

Date

Important information about your donation receipt: The value of the donation receipt is based on the closing price of the security on the day the securities are received by Rosthern Junior College’s custodian.
Charitable Registration Number: 107915977 RR0001

Please mail or email these 2 pages to your Investment Advisor

AND TO:

Rosthern Junior College - Attn: Alex Tiessen (development@rjc.sk.ca)

**Rosthern Junior College
PO Box 5020
Rosthern, SK S0K 3R0
Tel: 306-232-4222
Email: development@rjc.sk.ca**

Important Information for the Donor's Brokerage:

- The value of the donation receipt will be the closing market price of the security on the date it is received by Rosthern Junior College at CIBC Wood Gundy.
 - IE: Mutual Funds, Stocks, and Bonds all have daily price fluctuations. The value of the securities on the date the donation form is signed will not exactly match the value of the donation receipt, due to market fluctuations. Depending on the type of security being donated this may vary.
- Once the donor has signed the above Letter of Direction, it must be sent to the sending brokerage's transfer department. Sending Brokerage then transfers the securities to be received by CIBC Wood Gundy.

Transfer Process:

- 1. Donor signs Letter of Direction.** This information is needed to transfer, track and receipt your donation.
- 2. Give the form to your broker.** Your broker will arrange the transfer of shares to Rosthern Junior College's bursary investment account at CIBC Wood Gundy. Rosthern Junior College cannot initiate the transfer. If you do not have a broker, send this form directly to your investment firm.
- 3. Send a copy of the form to Rosthern Junior College (or ask your broker to do this),** so we can send the information to our broker and ensure a donation receipt is issued for your gift.
- 4. CIBC Wood Gundy books the securities into Rosthern Junior College's Bursary Investment Account**